

Child's First Name	Last Name	Date of Birth	Sex	Date of Enrollment	Cash or DHS
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
Home Phone	Home Address	City State Zip			
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>			
Family Doctor	Family Dr. Phone	Fam Doc Address	Health Problems or other Notes		
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>			
Please Attach a Copy of All Immunization Records					

The Following for
State Assistance Families Only

Case # _____
Case Worker _____
Case Worker Ph _____
Child #1 Person # _____
Child #2 Person # _____
Child #3 Person # _____

I give my permission to Peoria Child Care to transport my Child(ren):

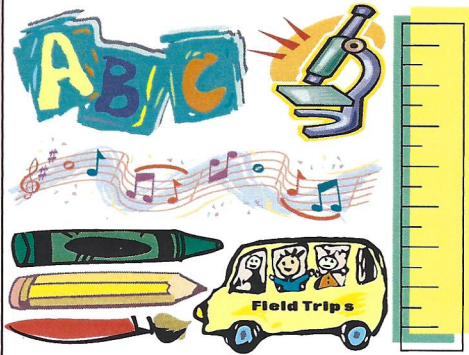
- to nearest medical facility, if a medical emergency occurs and I cannot be reached
- on field trips
- to and from School

Sign for Transportation Authorization _____

Below complete contact information for all Authorized to pick up

First Name	M Initial	First Name	M Initial	First Name	M Initial	First Name	M Initial
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
Last Name		Last Name		Last Name		Last Name	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Relationship to Child		Relationship to Child		Relationship to Child		Relationship to Child	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
SS#		SS#		SS#		SS#	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Job Phone		Job Phone		Job Phone		Job Phone	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Cell /Pager		Cell /Pager		Cell /Pager		Cell /Pager	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Home Phone		Home Phone		Home Phone		Home Phone	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Other Phone		Other Phone		Other Phone		Other Phone	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Home Address		Home Address		Home Address		Home Address	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
City State Zip		City State Zip		City State Zip		City State Zip	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Place of Employment		Place of Employment		Place of Employment		Place of Employment	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Job Title		Job Title		Job Title		Job Title	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
Job Address		Job Address		Job Address		Job Address	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
City State Zip		City State Zip		City State Zip		City State Zip	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	
E Mail		E Mail		E Mail		E Mail	
<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>		<input style="width:95%;" type="text"/>	

The above information is correct. Sign & Date _____



Peoria Child Care

in

BROOKTOWNE

Love to Grow By

Policy and Procedure

www.peoriachildcare.net

Philosophy and Mission Statement

PEORIA CHILD CARE, under the director/ownership of Jeff S. Campbell, has been in operation since 1979. It is open Monday through Friday from 6:30 AM to 6:00 PM and caters to children from the age of 10 months through 5th grade.

Our philosophy is one that puts its primary emphasis on making each child feel loved and accepted. We believe that a child who feels that acceptance will establish a secure foundation and a high self esteem. This then paves the way for academics and social conduct to become freely absorbed. When you couple this primary emphasis with a preschool curriculum as well as the hands on experience gained from an extensive field trip program and healthy, nutritional meals you have the makings of a well rounded future adult.

Our teacher hiring process is one that focuses on attitude more than anything else. A teacher that understands that the way we treat each child has a direct effect on who they will eventually become seems to have a greater appreciation for each child as an individual as well as their job as a child development teacher. This helps to explain our low teacher turn over and longevity of each teacher's tenure at **Peoria Child Care**.

Our Mission Statement: *Because of on-going early childhood education and experience, we will use our ever growing skills and knowledge mixed with a warm unconditional love to assess each child's individual strengths and weaknesses so that we may enhance the future of each child physically, scholastically, socially, emotionally and spiritually.*

Tuition and Fees

Enrollment Fee

Our enrollment fee is 50.00. This non-refundable fee holds your child's space for one week.

Rates & Payment Process

Split families **MUST** designate only one parent as the responsible party for tuition payments.

The tuitions posted below reflect amounts only offered for those who pay their tuition's in advance.

Weekly rates relate to the class your child is in and not to their age, and are as follows:

Toddlers - 171.50 if paid by 6-PM Tuesday.

The 2 Year Olds & Pre 3s - 163.50 if paid by 6-PM Tuesday.

The Pre School (3s) Class - 160.50 if paid by 6-PM Tuesday.

The Pre K Class - 158.50 if paid by 6-PM Tuesday.

Kindergarteners - 125.00 if paid by 6-PM Tuesday.

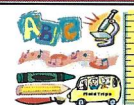
School Age (first - fifth grade) Class - 85.00 if paid by 6-PM Tuesday.

When School is Out - 142.50 if paid by 6-PM Tuesday.

School Age Summer Activity Fee - 100.00 non refundable due at the start of each Summer.

Add \$15.00 after 6-PM each Tuesday for Late Fee. All Public School Children, add 11.50 per day, to weekly tuition for each holiday, teacher's meeting, snow day etc. that the public schools are not in session.

Tuition and Fees Continued



Delinquent Tuition Termination

If an account remains delinquent for 2 weeks, child care services will be terminated effective Tuesday at 6-PM of the third delinquent week. If collection proceedings must be activated then all cumulative late fees, legal fees and or collection percentages will be added to the outstanding balance.

Withdrawing Child

A two weeks notice is required before withdrawing your child from our facility. If we do not receive notice of your child's withdrawal you will be liable for all tuition payments up until notification has been made.

Please Read The Following

All tuition's are paid to hold your child's space at **Peoria Child Care** and therefore are payable 52 weeks per year, regardless of whether or not your child is in attendance.

State Assistance Families Only

All state assistance families who have not paid for their monthly co-payment, or their child's missed EBT swipes for days attended before the last day of the current month, will lose their child's space at Peoria Child Care beginning the first day of the following month. We will only accept those families who qualify as W5.

Due to state assistance budget cuts, families who consistently miss EBT swipes for days in attendance, and or fail to have their child(ren) in attendance at least 16 days each month, will also lose their child's space.

Late Pick-up Fee

Our operating hours are from 6:30 AM to 6:00 PM. Doors will not open before 6:30 AM. There will be a 5.00 late charge assessed any time within the first 10 minutes after 6:00 PM, our time. Then 1.00 will be charged for every minute until the child is picked up by an authorized adult. This payment should be made payable immediately, and will be used to compensate for overtime pay.

Insufficient Checks

There is a 25.00 service charge for insufficient checks along with the applicable late fee. (see page 1)

Holidays Closed

News Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas

A full weeks tuition is paid even though we are closed these 6 holidays. (This helps us give the teachers paid holidays.) When any of these holidays fall on a Saturday or Sunday, the most prevalent day recognized by local business, government agencies, schools etc. will be the day observed by **Peoria Child Care** and therefore we will be closed on these week days.

Morning and Evening Procedure

Dropping Off And Picking Up Your Child

All adults that the parents or legal guardians deem as authorized to drop off, pick up or call in case of an emergency MUST be in our files, with photo. All adults should be prepared to show identification to any staff making that request. In the event that an adult who has *not* been authorized to pick up a child is needed do so, we must be contacted by an authorized parent or guardian in advance and given specific identifying information such as a Social Security number, name, physical features, etc.

For your child's safety all parents MUST escort their children into and out of the classroom, making sure the teacher knows your children have arrived or are about to depart. Due to the problem of some children running into our parking lot when the authorized adults arrive, we must make claim that our responsibility for the care of your child(ren) ceases at any time a parent or authorized adult is on **Peoria Child Care** property.

Please DO NOT drop your child(ren) off between 11:30 am and 2:30 pm. This is a period that includes preparing for and eating lunch as well as nap and is a rough time for any child to transition in to.

Meals



Meals

Breakfast will be served until 8:30 AM and lunch no later than 11:30 AM. Please make sure your child is here in plenty of time to be served. In order to plan for enough lunch to go around, please call us by 10:30 AM if your child will be late. Again it is important to be continually aware of the activities which are posted on the bulletin boards just outside your child's classroom door or the monthly calendar of events. Some, not all, field trips may involve the need for a sack lunch to be brought from home, or enough funds for the purchase of a lunch at a restaurant.

Transportation Procedure

Transportation And Field Trips

Peoria Child Care will be authorized to transport your children to and from school and on various field trips taken throughout your child's stay at our facility. It is important to be continually aware of the activities which are posted on the monthly calendars, (located on the front entry counter). Activities of particular importance, such as field trips and or events involving an additional fee, will also be posted on a sign in the hall next to your child's classroom door as well as the front door.

Late Arrival

Children who arrive too late for scheduled field trips will be placed in any of the remaining classes with available space. If there is no class with available space a parent or authorized adult will be notified and asked to make arrangements for the child to be either transported to the site of the field trip or picked up until the his or her class returns to the facility.

Car Seats

Our 30 passenger bus has been built to meet State and Federal safety requirements, and so, does not require the use of car seats. If you still want your child to ride in a car seat please let us know and be responsible for leaving a car seat with us the day of the field trip, and be sure to label the car seat with the child's name.

Things to Bring

Each child should have a complete change of clothing on hand at all times. Milk for baby bottles, formula and disposable diapers should be supplied as needed. All children must wear shoes. Coats, clothing, blankets and bottles should be labeled with child's name. A charge of \$1.00 per diaper will be made if they are provided by the center, unless those diapers used are replaced the next day along with an additional supply for that normal days use. Also, any change of clothing supplied by the center should be cleaned and returned the following day.

Records

Our compliance file records are accessible to all and are located in the wall mounted file holder on the parent bulletin board over the front counter as you enter our facility.

Child Abuse

As you know it is mandatory, by law, to report any and all instances of child abuse. The child care industry is especially targeted with liability by the state, and rightfully so, to report any suspected child abuse.

Discipline

There is NO spanking ever used at Peoria Child Care. We instead use tried and tested appropriate consequences that involve positive reinforcement and redirection or a calming down period, not to exceed 5 minutes.

Illness Procedure



Illness And Injury

During an illness outbreak of any kind, special notice will be posted concerning any changes to our child pickup and quarantine policy that **MUST** be revised to address associated outbreak symptoms in an effort to maximize safety for all PCC kids and families. Below is our Illness policy under normal conditions.

What we consider to be symptoms of a contagious illness that must be picked up are:

- A fever of 99.7 degrees or more,
- One or more occurrences of Vomiting,
- One or more occurrences of Diarrhea (unless another child or children in the same class have had occurrences of Diarrhea in the last 24 hours. At that time one occurrence will be considered a contagious illness),

- The development of any rash,
- Any discharge from the eye,
- Any appearance of head lice or nits attached to any hair strand,
- Any moist sores or pus filled blisters especially showing up on exposed parts of the body.

Any child showing symptoms of a contagious illness **MUST NOT** be brought to the Day Care Center. If a child becomes ill at the center he or she will be isolated and the parents notified to have the child taken home. All children sent home must be symptom and fever free for 72 hours without aid of medication to return to the center. This is our pandemic policy and will remain until further notice.

If a medical emergency occurs and no authorized adult can be reached, then we, here at **Peoria Child Care** will be authorized to take the child to the nearest medical center. However, we will not be responsible for further complications due to delay in prompt medical attention. (It is very important that all authorized adult forms be kept current).

If illness or injury should occur away from the facility the day care center will be contacted and informed of the procedure to be taken depending on severity and proximity to treatment.

Medication

Directions for all medication (prescription and/or non-prescription) to be administered must be written out and signed by a parent. A form for just this purpose can be found hanging on a clip board in each classroom. Keep in mind, we can not administer a higher dose than is indicated on the medication container.

All medication shall be stored in medication boxes in each class. One box will be in the refrigerator in the kitchen for those medications needing refrigeration Please ask a teacher or director to retrieve your child's medication for you. Medication will be given only by office personnel.

Communication

We listen to parents in an effort to maintain a mental and emotional growth conducive environment that is as consistent as possible with each child's home. Your communication with either the director, owner or your child's teacher will not only help us to create this consistent environment in your child's life but will also keep us enthusiastic about each individual child's best interest thus giving greater purpose and job fulfillment and more satisfied families.

Love to Grow By

I have read and understand all of the provisions including amendment page set forth by
Peoria Child Care

Parent _____

Director _____

Date _____

www.peoriachildcare.net

Revised 9/10/2020

Expulsion Policy

- Private pay families who get 2 weeks behind on their weekly tuition, must submit a payment plan that shows amounts and dates to be paid that will bring them back to an advance payment status. The children's enrollment at PCC will be terminated if agreed upon payment plan is not strictly followed.
- State Assistance families must have all co-payments and all in attendance missed swipes paid before the last day of the current month of care, to avoid enrollment termination.

Emergency Plan Procedures

- Our fire evacuation plan is posted on the front entry bulletin board.
- Each staff member is aware of our severe weather plan. Each classroom has their own designated area to congregate. These areas are chosen based on their strength of design and structure as well as the safe distance they are located from windows.
- Both Fire and tornado drill are conducted monthly

Behavior & Discipline Methods

- While each child may have behavioral issues that will require an individualized approach, PCC primarily uses redirection and safe, natural and logical consequences to help children take responsibility for their actions.

When children do not arrive as Scheduled

- We will contact an authorized adult to get clearance for an absence anytime a child does not show up as scheduled either at PCC or at the bus after school. To avoid delays we ask that we be notified of any such planned absences.

Occurrences of Communicable Disease or Infestation Exposure

- We will make sure to communicate to an authorized adult any time there is any exposure to any communicable disease or infestation.

Handling Illness, Injuries and poison exposures

- Whether on or off site an authorized adult will be contacted any time an illness, Injuries or exposure to poison occurs. If we are unable to reach an authorized adult in such an instance, see Illness Procedure above.

Sun Safety

All parents are required to bring sunscreen and insect repellent, labeled with child's name, to the classroom during the months of May through September. Our staff will be authorized to administer as needed.

Child's belongings

- Each child will be have their own personal labeled cubby space for there belongings. We still ask that you label each of their items, including coats with permanent name tags.

Field Trips

- Keep an eye on the monthly calendar (Kid Kalendar) for a listing of Class field trips as well as signs that pertain to those trip on either the front door or outside the classroom door or both.

Compliance Files

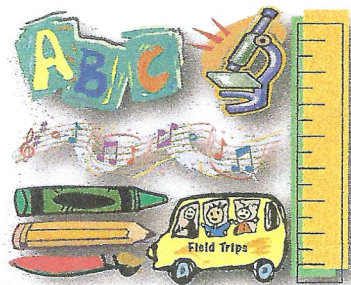
- Peoria Child Care's compliance file are located on the front entry bulletin board in a red file folder.

Parent _____

Director _____

Date _____

Amended 4/11/2017



Peoria Child Care LLC

Love to Grow By

4241 S Peoria Ave.
Tulsa, OK. 74105

T 918-747-4567
F 918-747-4586
peoriachildcare@mac.com

All State Assistance Families Please Read, Sign & Return

We **MUST** make the following EBT Policy effective immediately.
We understand that old habits are hard to change but this is one that **MUST CHANGE**.

1. No catch up swipes on days we are not open or days your child was not here.
2. All families Must swipe in on arrival and out on departure. If you forget your EBT card you will need to go get it.
3. During the school year, those school age children who are on a blended rate, need only to preform one "In" swipe for each day their child was, both in attendance at public school and Peoria Child Care.
4. Both parents and grandparents need their own card so that all previous swipes can be avoided. These card are available through the DHS office.
5. All denied swipes must be paid for by the responsible parent at Peoria Child Care's private pay rate by the Friday of the week that includes any denied swipes. When and if DHS reactivates your EBT card and they pay us for any or all denied swipes, we will reimburse you for those dates where we have been double paid.
6. All children, with the exception of School age children **MUST** qualify as W5 (W5 is a state assistance payment code that will pay for up to, 5 absences each month).
7. It is important to remember that **ALL** children coded for W5, full time care **MUST** be in attendance at least 16 days each month to maintain their space at Peoria Child Care.
8. If you mistakenly swipe your child present for a day that your child was not in attendance we will void out that day. This will be indicated on the Swipes Chart, next to the EBT machines, by the letter "V". If you do make this mistake and realize it, please let us know immediately.
9. The Swipes Chart will continue to color highlight the days that have not been swiped, strictly for the purpose of keeping you updated as to your 5 absent day per month limit. Once we update the Swipes Chart and know that your child was not in attendance on any given day, we will indicate that absent day with an "X". Remember that absent days as well as Holidays will be color highlighted as days counting toward your 5 absent day per month limit.

Please feel free to call or stop by the office if you need any clarification on any of the above policies.

Signature _____ Date _____ Contract #28663

My Signature indicates I have read and understand the EBT Policy above.

Child's Name

Credit Card Authorization Form

Please complete all fields. You may cancel this authorization at any time by contacting us. This authorization will remain in effect until cancelled.

Credit Card Information

Card Type Master Card Visa Discover Other

(We are sorry but we do not Accept AMEX)

Cardholder Name (as shown on card): _____

Card Number: _____

Expiration Date (mm/yy): _____ CVV# _____ Zip Code _____

All charge are to be made in advance of care given. Please indicate desired frequency to charge card:

Every Tuesday

Every Friday

1st of Each Month

1st & 15th (Bi-Monthly)

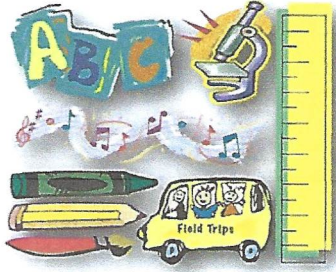
Tuesday of Every Other Week

Other (explain) _____

I _____, authorize Peoria Child Care to charge my credit card above for agreed upon charges. I understand that my information will be saved to file for future transactions on my account as agreed to on this form.

Customer Signature

Date



Peoria Child Care LLC

Love to Grow By

4241 S Peoria Ave.
Tulsa, OK. 74105

T 918-747-4567
F 918-747-4586
peoriachildcare@mac.com
www.peoriachildcare.net

Photo Release Form

Dear Peoria Child Care parents, we post photos of our facility regularly to either our web site www.peoriachildcare.net, or our Peoria Child Care Face Book page, or our Peoria Child Care Alumni Group Face Book page.

Please only an authorized parent or legal guardian may indicate below whether or not Peoria Child Care may post photos of daily activities that may include your child(ren).

Please circle one

Yes - Peoria Child Care may post photos of my child(ren) to any or all of the above stated web related pages.

No - Peoria Child Care may not post photos of my child(ren) to any or all of the above stated web related pages.

Thank You

Please feel free to call if you have any further questions or if you need anything further from me. 747-4567.

Child's Name

Child's Name

Child's Name

Authorized Parent or Legal Guardian

Date

**CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
FAMILY-SIZE & INCOME APPLICATION AND ENROLLMENT FORM**

Participation Information: (To be completed by Parent/Guardian)

If a child is receiving SNAP, TANF, FDPIR or is a Foster child, also complete the last two columns of this section and skip to Part 2.

Participant's Last Name	Participant's First Name	Birth Date	Meals Normally Eaten (Circle all that apply)	Normal-Hours of Care	Foster	SNAP, TANF, or FDPIR # (List CASE #)
			B AM L PM S LPM		<input type="checkbox"/>	
			B AM L PM S LPM		<input type="checkbox"/>	
			B AM L PM S LPM		<input type="checkbox"/>	
			B AM L PM S LPM		<input type="checkbox"/>	
			B AM L PM S LPM		<input type="checkbox"/>	
			B AM L PM S LPM		<input type="checkbox"/>	

Normal Days In Care: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

PART 1: PARTICIPANT'S ETHNIC AND RACIAL IDENTITIES (OPTIONAL)

Mark one ethnic identity: Hispanic or Latino Not Hispanic or Latino

Mark one or more racial identities: Asian White American Indian or Alaskan Native Black or African American Native Hawaiian or Other Pacific Islander

PART 2. INCOME APPLICATION, HOUSEHOLD MEMBERS, AND MONTHLY INCOME

A. NAME (List only household members with income)	B. GROSS MONTHLY INCOME				
	Earnings From Work (Before Deductions)	Welfare, Child Support, Alimony	Pensions, Retirement, Social Security, SSI, VA Benefits	All Other Income	Zero Income
1.	\$	\$	\$	\$	<input type="checkbox"/>
2.	\$	\$	\$	\$	<input type="checkbox"/>
3.	\$	\$	\$	\$	<input type="checkbox"/>
4.	\$	\$	\$	\$	<input type="checkbox"/>

PART 3. SIGNATURE AND LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER

I certify that all information on this form is true and that all income is reported. I understand that the center will get federal funds based on the information that I give. I understand that CACFP officials may verify the information. I understand that if I purposely give false information, this participant receiving meals may lose the meal benefits and I may be prosecuted.

X _____ X _____ X _____
Signature of Adult Household Member Home/Cell Phone Number Date

Last four digits of social security number: **** - ** - _____ I do not have a social security number

FOR INSTITUTION USE ONLY.

Application Approved For:

- Free Meals SNAP/TANF/FDPIR
 Reduced Meals Foster
 Paid Meals Income Household

Total Monthly Income \$ _____
Household Size _____

X _____
Signature of Determining Official

X _____
Date

7 CFR 226.15(e)(2)

"The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve the participant for free or reduced-price meals. You must include the last four digits of the Social Security Number of the adult household member who signs the application. The last four digits of the Social Security Number are not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number for the participant or other (FDPIR) identifier or when you indicate that the adult household member signing the application does not have a Social Security Number. We will use your information to determine if the participant is eligible for free or reduced-price meals, and for administration and enforcement of the Program.

USDA Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the **USDA Program Discrimination Complaint Form**, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 0250-9410; fax: (202) 690-7442; or email: program.makere@usda.gov. This institution is an equal opportunity provider.

This institution is an equal opportunity provider.

(Revision July 2020)

Building for the Future

This day care facility participates in the Child and Adult Care Food Program (CACFP), a federal program that provides healthy meals and snacks to children receiving day care.

Each day millions of children participate in CACFP at day care homes and centers across the country. Providers are reimbursed for serving nutritious meals which meet United States Department of Agriculture (USDA) requirements. The program plays a vital role in improving the quality of day care and making it more affordable for low-income families.

Meals

CACFP homes and centers follow meal patterns established by USDA.

Breakfast	Lunch or Supper	Snacks (Two of the Five Groups)
Milk, 1% Fruit Vegetable Grains	Milk, 1% Meat or Meat Alternate Grains Fruit Vegetable	Milk, 1% Meat or Meat Alternate Grains Fruit Vegetable

Participating Facilities

Many different homes and centers operate CACFP and share the common goal of bringing nutritious meals and snacks to participants. Participating facilities include:

- **Child care centers**—Licensed or approved public or private nonprofit child care centers, Head Start programs, and some for-profit centers.
- **Family day care homes**—Licensed or approved private homes.
- **At-Risk Programs**—Centers in low-income areas provide free snacks to school-age children and youth.
- **Homeless shelters**—Emergency shelters provide food services to homeless children.

Eligibility

State agencies reimburse facilities that offer nonresidential day care to the following children:

- Children aged 12 and under
- Migrant children aged 15 and younger
- Youths through the age of 18 in At-Risk Programs in needy areas

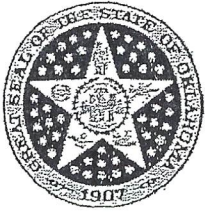
Contact Information

If you have questions about CACFP, please contact one of the following:

Sponsoring Organization/Center
Peonia Child Care 4241 S. Peonia Ave Tulsa, OK. 74105

State Department of Education
Child Nutrition Programs
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105-4599
405-521-3327

This institution is an equal opportunity provider



**Compliance File Notification:
Child Care Programs and Family Child Care Homes**



Program Information

Peoria Child Care K8 30024937
 Program name License number
 4241 S. Peoria Ave Tulsa OK 74105
 Street address City State ZIP code
 Same as above
 Mailing address
 918-747-4567 Jeff Campbell
 Phone Owner

Child Information

Please list the name(s) and birth date(s) for any child(ren) you are enrolling in this program:

Name	Date of birth

Agreement and Signature

- I understand and am aware:
 - this program is required to maintain a copy of the compliance file on-site and the information contained in the file is available for inspection.
 - of the Compliance File location and its contents.
 - this form is to be completed:
 - upon child enrollment; and
 - every 12 months thereafter.
 - a copy of the program specific **Notice to Parents** is to be provided to parent(s) or legal guardian(s) upon enrollment.

For program specific information contained in the Notice to Parents, select one:

- DHS Publication No. 14-01, Notice to Parents for Child Care Program
- Form 07LC084E, Notice to Parents for Family Child Care Home

 Parent or legal guardian name Parent or legal guardian signature Date